

**LOVING COUNTY APPRAISAL DISTRICT**

PO Box 352 • Mentone, TX 79754 • Phone 432-377-2201 • Fax 432-377-2011

**NAME, ADDRESS, AND/OR OWNERSHIP CORRECTION**

Tax Year: \_\_\_\_\_ Account/Parcel Number(s): \_\_\_\_\_

INSTRUCTIONS: Please complete this form and send by mail, fax, or email (cadclerk@co.loving.tx.us).

<b>STEP 1</b>	<input type="checkbox"/> Ownership Change	<input type="checkbox"/> Mailing Address Change
TYPE OF REQUEST	<input type="checkbox"/> Correct Error in Owner's Name	<input type="checkbox"/> Correct Legal Description

<b>STEP 2</b>  <b>CURRENT OWNERSHIP INFORMATION</b>	<b>Current Owner Name:</b> _____
	Mailing Address: _____
	Daytime Phone: _____

<b>CORRECT OWNERSHIP INFORMATION</b>	<b>Correct Owner Name:</b> _____
	Mailing Address: _____
	Daytime Phone: _____

<b>STEP 3</b>  <b>CORRECT PROPERTY DESCRIPTION</b>	<input type="checkbox"/> Lands: _____
	<input type="checkbox"/> Improvements: _____
	<input type="checkbox"/> Personal Property: _____
	<input type="checkbox"/> Mineral Interest: _____

**STEP 4 DOCUMENTATION**      **Please provide a copy of recorded document (deed, will, divorce, etc.) if you are correcting ownership.**

<b>STEP 5</b>  <b>AFFIRMATION</b>	<p>I am the owner of the property described above and request the Loving County Appraisal District to correct its records to reflect the information listed above.</p> <p>Name: _____</p> <p>Signature: _____ Date: _____</p>
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**Any person who makes a false statement could be found guilty of a class A misdemeanor or a state jail felony under the Texas Penal Code Section 37.10.**